

APPLICATION FOR AN ALFRESCO DINING PERMIT



Application for an **Alfresco Dining Permit** under the City of Rockingham Public Places and Local Government Property Local Law 2018, Alfresco Dining Policy and Alfresco Dining Guidelines. All required sections must be completed and submitted with the required attachments and fee before this application will be assessed. Please allow a minimum of 21 days from receipt for the application to be assessed.

1. Site Details of Proposed Alfresco Dining Area	
Name of food premises (using public land for patrons):	Office use only PBH No. _____ Referred to: <input type="checkbox"/> Planning <input type="checkbox"/> Engineering <input type="checkbox"/> Other _____
Street address:	

2. Applicant Details	
Name of proprietor:	
ABN / ACN:	
Residential address:	
Postal address (if different to residential):	
Phone:	Email:

The City of Rockingham is collecting your personal information to process an application for Alfresco Permit Approval under the City of Rockingham Public Places and Local Government Property Local Law 2018. It may also be used for secondary purposes which would be reasonably expected.

We may share this information with other government agencies in order to assess the application. If you choose to not provide your personal information, we may not be able to process the application.

To access, correct or learn more about how we handle personal information please contact privacy@rockingham.wa.gov.au or visit rockingham.wa.gov.au/privacy.

3. Application Type
<input type="checkbox"/> Renewal – go to section 4 <input type="checkbox"/> Transfer (change of operator) – go to section 5 <input type="checkbox"/> New Application – go to section 6

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4. Renewal	
Approval number:	
Are you making any changes to the existing site plan? <input type="checkbox"/> No <input type="checkbox"/> Yes (please complete section 6)	

5. Transfer	
Previous operator name:	
Previous business name:	
Are you making changes to the existing site plan? <input type="checkbox"/> No <input type="checkbox"/> Yes (please complete section 6)	

6. New Application	
Proposed public land area (m ²):	Proposed days and hours of operation:
Do you intend to serve liquor in the alfresco dining area? <input type="checkbox"/> No <input type="checkbox"/> Yes (please submit an application to the Department of Local Government, Sport and Cultural Industries – Racing Gaming and Liquor)	
Proposed associated outdoor structures/furniture:	
<input type="checkbox"/> Chairs <input type="checkbox"/> Coffee tables <input type="checkbox"/> Heaters/Fans <input type="checkbox"/> Dining tables <input type="checkbox"/> Barriers <input type="checkbox"/> Signage <input type="checkbox"/> Umbrellas <input type="checkbox"/> Planter boxes <input type="checkbox"/> Other, please specify: _____ <input type="checkbox"/> Fixed structures/furniture please specify: _____	
Total number of indoor and outdoor dining chairs:	Number of patron toilets:

Mandatory supporting documentation: Please enclose with the application a detailed site plan of the proposed alfresco area and include:

- Dimensions of the area to be used for alfresco dining and proposed patron numbers;
- The position of all tables, chairs, barriers, planter boxes and other structures;
- Images/information of all tables, chairs, barriers, planter boxes and other structures;
- Information on how equipment such as umbrellas and barriers are to be secured;
- Images of the surrounding site, showing location of any public facilities (bus stop, post box, etc.), any street furniture, tree, rubbish bin, parking bays or loading zones;
- Information on any proposed signage or advertising to be used in the alfresco dining area; and
- Information of where moveable furniture will be stored when not in use.

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7. Application Fees

- New application or Renewal: \$100.00
- New application or Renewal with liquor licence: \$150.00
- Transfer (change of operator, no changes to site plan): \$38.00

8. Public Liability Insurance

Please enclose a copy of your current Public Liability Insurance Certificate of Currency, with a minimum cover of \$20,000,000, and indemnity provision for any proposed permanent structures.

9. Declaration

I, _____ (name of applicant) declare that the information contained in this application is true and correct in every particular.

Signature of Applicant: _____ Date: _____